

Accommodation Request Script

“Hi! I am _____ I am in your _____ class.”
(your name) (name of class)

“I am here to discuss my learning needs.”

I have _____.”
(disability or general description)

“Typically, my disability affects me in the following ways....”
(Describe how your disability affects your academic functioning.)

“Strategies that really work for me include.....”

“I have met with the Disability Service Office and would like to go over the recommended academic accommodation to make sure this will work for you too.”
(Go over the accommodation letter.)

“Does this sound reasonable? Thank you for your time and support!”